

## **Minutes July 23, 2020**

### **Brownsburg Band and Orchestra Parents Meeting**

Meeting called to Order 7:30 by Carla Gillespie, Board President

Secretary Minutes: Reviewed June Minutes. Minutes Approved.

Treasurer's Report : Reviewed June Financials. Detailed report available from the treasurer.

Treasurer's Report Approved.

#### **Orchestra Business/Orchestra Director Report:**

Mr. Hauger is looking forward to the beginning of the year. There will only be one concert in the fall. He is hoping to have the concerto competition concert in the spring. Mr. Hauger introduced Angela Reynolds, Orchestra parent, who will be helping with coordinating fundraisers with orchestra and BBOP.

#### **Committee Reports:**

**Fundraiser Committee NEW-** Would like to have a chair/co chair to lead and coordinate overall fundraising. If you are interested in this role, please contact Carla or any of the BBOP board members.

--**Car Wash-** (chair:Sharon Ross) Car Wash finished in June. Credits have been given to Christa and they will be added to student Cut Time accounts shortly.

--**Dine to Donate-** (chair: Lori Doran) Will begin in August. We received the Pizza Hut Check (\$590). Lori is looking at So Italian or Applebee's for our next DTD. Will investigate places with both carryout and patio options.

--**5K-** (co chairs: Greg Kindle, Glenn Rose) TENTATIVELY scheduled 2021 race for April 10. Mr Runyon has submitted the date to the school district calendar. Glenn shared that our virtual race this year profited \$12,000 which is a huge success! Thank you to all that worked to make this happen.

--**Red Cross Fundraiser-** took place July 10th. This was not publicized because the Town of Brownsburg was able to fill all 72 spots without our help. The Red Cross is able to make a purchase on our behalf with the funds raised. Mr. Kaflik will likely use this money to purchase plumes or other equipment for the show this fall.

--**Sponsorship Committee:** We are in need of a chair for this committee to help coordinate sponsorships for BBOP. Please contact Carla if you are interested in this committee. Glenn Shared that there is a detailed spreadsheet available for info about previous work this committee has done so you will not be starting from scratch!

--**Scholarship Committee:** We have a committee that has met over the last year to work on this. Please contact Carla if you would like to participate and or chair this committee.

--**Mattress Sale-**July 25th at the high school 10-5 pm in Large Band Room. Will enter Door 15B and exit Door 16. Masks are mandatory.

--**Indy 500 Volunteers-**(chair: Glenn Rose) currently have 27 volunteers. You can still sign up to volunteer through 7/24 by emailing [Glenn Rose](mailto:Glenn.Rose@bbop.org) Check-in will be 6AM. \$80/volunteer applied

to student accounts. \$40/volunteer will go to BBOP general fund. Thank you to all who have volunteered. Glenn will keep all informed of any changes.

**--Car Raffle** (chair: Mike Russell). We have our license and the tickets are being printed and should go out next week to begin sales.

**Feed the Kids-** (chair: Kim Flora) We will not need to have meals for football games this year. FTK may have other projects later in the fall or spring.

**Trailer and Transportations-** (Chair Scott Dial) No current needs or updates

**Props-**(chair: Scott Dial). KUDOS to the props team for all of the work they did in July for prop building! They are an amazing group of volunteers!

**Concessions-** (chair: Wendy Wittl) Thank you to Wendy for volunteering to chair this committee. Becca Collins and Larry Rosenburg have also both offered support and help with this committee. We are not sure about how concessions will run this year but will be looking at prepackaged options to sell when we are able to be open. The first Football Game is scheduled for August 15 and the EAST WEST game is still planned for August 13th. The Concessions committee will be working on cleaning, taking inventory and prepping for whatever concessions will be!

**Volunteer Committee-**(chair: Melanie Simms) We will be working with the directors and committees to establish what volunteers signups are needed.

**Uniforms-**(chair: Heather Watts) Committee will start working on uniforms next Tuesday. This crew is READY to get started!!

### **Old Business:**

-Consolidating Checking Accounts: Dave has closed 2 of 3 accounts. The SCRIP account still needs to be closed.

-Directors are looking for new opportunities for photography options. They did not sign a contract with Bateman Photography this year. Gronde photography has reached out to directors. Will look for options for group and individual pictures once we know more about how Marching Band is going.

-Board Approval of Budget was unanimous.

-AFFINIPAY-Discussed adding a convenience fee to families using credit cards for Cut Time payments to cover the cost of using AFFINIPAY for processing credit cards. Families can send in checks to BBOP to avoid these fees. These fees totaled \$7000 to BBOP last year. Mr. Kaflik will look into how the fees will be separated in CutTime for accounting purposes. We will notify parents when these fees will begin. Mr. Kaflik said there will be a service fee on credit card payments in CutTime applied very soon. Dave Romie will also look into Venmo or Zelle options for payments. It will depend on the feasibility and time required to apply these payments accurately.

### **New Business:**

Revisions to the budget were discussed with the board in an emergency meeting July 15th. Any variances will be addressed through accounting. Mr. Kaflik sent an email to parents discussing

the new timeline. We need to discuss credits, donations or refunds for Marching Band fees paid. See info reported by Mr. Kaflik below.

WIBC collaboration-Tony Katz talked about helping Marching Bands this year. Dave Romie is following up with this.

Farmers Market Non-Profit Night August 27th 4-7 pm. Jennifer Williams volunteered to help with coordinating this. We discussed selling raffle tickets at this event. Mr. Runyon said that we could likely have the car at the event if it is okay with the town. We also would like to have a video monitor showing videos of kids performing over the years.

Senior Banners -We will plan to do this again this year. Please let Beth Moss know if you are interested in coordinating this.

### **Director's Report:**

Mrs. Cummings- Welcome to Chad Brinkman at EAST. We are glad to have him! We had 106 beginning band students for band camp at West last week. Mr. Runyon added that they are the ONLY Middle School in Indiana (and maybe the universe!) to have held a middle school band camp this summer.

Mr. Brinkman- Glad to be here!

Mr. Marque- Percussion is working hard. Able to wear masks full time with this group. They have a big young group this year and Brownsburg percussion is happy to be building up such a great group of kids.

Mr. Kaflik-

-New show is titled "Legacy" has music by Aaron Copland and a 1 minute nod to Reign of Darkness. The show will be 6-7 minutes. We have an awesome drill that has been specifically written so that the marchers are never closer than 6 ft to ensure social distancing. The kids learned half of Part 1 today and are doing great! We are committed to having a high level of training, experience, and performance this season.

-Brownsburg Invitational is still planned. Avon, Carmel, and Nobelsville are the only other invitationals still on scheduled in the state. We are also planning to work with local bands to perform at each other's community nights this fall.

-Macy's is pushed to 2021. We are waiting to hear if we will be able to do a virtual performance for Macy's for 2020.

-District Admin has requested rehearsals be closed to parents/spectators at this time. The directors and BBOP board will be working to capture pictures to share with you. We are planning a recording at the end of camp on Friday that will be blasted on Social Media next week.

-Fair Share reimbursement forms will be sent out August 2nd for families to indicate how they wish to process any credits.

-Macy's reimbursement information will also be available in August through Music Travel.

-Looking for parent input for ways to make this season special for all of our students but especially for our Seniors. Send Mr. Kaflik and email with thoughts or suggestions.

Mr. Runyon-

-Thank you to parents for getting kids to rehearsals. The students have risen to the occasion and are doing really well!!

-Thank you to the staff, admin, and especially Mr. Kaflik, for the hours of work that have been put in this summer to make sure our students have a quality opportunity this year no matter the circumstances.

-Thank you to the administration for the updates to the band room and director offices!!! New carpet, paint, furniture and lighting have really brightened everything!

-Props Crew has been amazing this summer, THANK YOU!

-Remember that calendars are based on the info we know today. Things can change very quickly. Thank you for your patience and kind emails during this time. The emails of support that have been received the last couple of weeks have really lifted up the directors and are very much appreciated.

-Fundraiser forms are due Monday. Students will get the PROFIT from sales credited to their accounts. Fill out all forms (different forms for different products).

-Mrs. Boyer is updating information for outstanding fees from 2019-2020 and will be calling families next week.

-CURRENT FAIR SHARE fees are DUE AUGUST 1st. \$450. 4 Scholarship requests have been submitted and will be reviewed by directors.

#### **Questions/Comments:**

-Possible Fundraiser Ideas for consideration: Phantom Fireworks booth. Jim Hickle has emailed the company and is waiting for a response about how this could work for next year. Jim also suggested a raffle for a trip for 2 to the Macy's 2021. Directors believe we could purchase airfare and then coordinate the rest of the trip package with Music Travel if we want to pursue this.

-Suggestion to continue to look for on-line fundraiser opportunities. Questions about the possibility of on-line raffle ticket sales. We will need to apply for a different license with the state if we want to pursue this. Mr. Kaflik thinks Carmel has coordinated online raffle ticket sales in the past.

**Meeting adjourned 8:30**

**Next Meeting: August 20, 2020**