



BROWNSBURG

HIGH SCHOOL

BAND

&

GUARD

HANDBOOK

2021-2022

All Bands & Guards are performing groups. Students are required to attend all Performances & Practices.

Performance – A presentation before an audience

Practice - A repeated activity to perfect a skill

Required – To demand or insist upon

GRADES

| | | |
|---------------------|--------------------|---------------------|
| A+ = 98-100 | A = 93 – 97 | A- = 90 - 92 |
| B+ = 88 – 89 | B = 83 - 87 | B- = 80 – 82 |
| C+ = 78 – 79 | C = 73 – 77 | C- = 70 – 72 |
| D+ = 68 – 69 | D = 63 – 67 | D- = 60 – 62 |
| F = 0 - 59 | | |

MUSIC &/or ROUTINE

40- 60 pts each nine weeks

Each song / routine will be graded equally with the best score being a 10.
Students may retake playing or routine exams multiple times. We are looking for mastery!

The directors will select area(s) in the music or choreography for students to perform on a recording or in person. Grades will be based on 10 point system with correct tempos, styles, rhythms, musicality, articulations, choreography and notes as the criteria for the final grade.

Grade information will be handed out as soon as possible for each 9 weeks

Note: Students will use Schoology to submit grades.

PARTICIPATION – 40 pts (Wind) / 50 pts (Freshman, Symphonic, Concert, Perc & Guard)

All students receive credit toward their grade if the following criteria is achieved.

- Attendance at all scheduled rehearsals.
- Students missing a Rehearsal will not receive the 5 points of their Participation Grade **or Ensemble Extra Credit**
- Attendance at all scheduled performances.
- Students missing a Performance will not receive 15 points of their Participation Grade or Ensemble Extra Credit
- Attendance at all scheduled contests.
- Students missing a Contest will not receive 30 points of their Participation Grade or Ensemble Extra Credit
- Proper attire for performances & rehearsals.
- Proper **ETIQUETTE** during class, rehearsals, performances, and any band activity.
- Proper equipment and supplies for all rehearsals & performances.

NOTE: All absences and improper **ETIQUETTE** can be made up before or after the violation. All absences will be submitted online at www.brownsburgbands.com.

EXTRA CREDIT

Students can earn extra credit toward their final grade by participating in any activities outside the normal school day. **Note:** If students have an unexcused absence, the student may not receive some or all of the extra credit below.

| | | | |
|-----------------------------------|-------------|--|-------------------------------|
| Marching Band | +12 | | |
| Winter Guard/ Movement Percussion | +10 | Open Guard | +7 A Guard/Concert Percussion |
| BSO | +7 | | |
| Jazz Band I & II | + 5 | +4 | Jazz III |
| Pep Band | + 5 | | |
| Musical | + 5 | (Participation: Pit orchestra-Non Marchers only) | |
| Solo & Ens. | +2 | per event (Max 6) | |
| Practice Reports | +1.5 | Due each Friday ONLY with form and parent's signature (Max 10 pts.) | |

NOTE: We will not accept emails from parents for Practice Reports

LEARNING THE BEHIND SCENES OF BAND DIRECTING

Points will vary (1.5 per hour)

NOTE: Students using **EXTRA CREDIT** to enhance their grade will max out at 20 pts

LATE TESTS

TESTS will be given a due date.

LATE SUBMISSIONS: *Students will not receive 5pts. per test on participation*

Student have the opportunity to make up late grades with above extra credit opportunities!

DRESS CODE

Marching Band

- a. Clean BLACK shoes & **LONG BLACK** socks, band shirt and black compression shorts
- b. NO rings, watches, earrings, necklaces or other jewelry will be worn when in uniform unless it is part of the uniform.
- c. All hair must be worn so it does not touch the collar or hang over the forehead.
Natural color hair for all performances unless cleared by a director
- d. Tennis shoes & socks will be worn at all rehearsals.
- e. Guard requirements will be set by Director/Guard Staff.

Concert Band

- a. Ladies will wear black dress shoes
- b. Gentlemen will wear dress shoes & **LONG BLACK SOCKS** & plain white t shirt
- c. Natural Color Hair for all performances unless cleared by a director

Pep Band

- a. All members will wear band or pep shirts.

Winter Guard

- a. Requirements will be set by Director.

Winter Percussion (Concert/Movement)

- a. Requirements will be set by Director.

ATTENDANCE

Marching Band

- a. Marching practices & performances are mandatory.
(See enclosed schedule).
Missed rehearsals will result in not receiving extra credit, possible loss of performances, and possible loss of points toward award patch.
- b. Guard and Wind Ensemble members are required to participate in Marching Band.
- c. If you need to report an illness or emergency please visit www.brownsburgbands.com to fill out absence form.

Jazz Band

- a. Jazz I will practice three days a week. Schedule to be determined
- TRYOUTS- More info. soon
- b. Jazz II will practice two days a week. Schedule to be determined.
- c. Jazz III will meet once per week. Schedule to be determined
- d. Jazz bands will have rotating sectionals after normal rehearsal time for 30 min..
- e. All rehearsals are required. Failure to attend rehearsals will affect your extra credit and points towards your award patch. **Failure to attend performance & practices can result in dismissal from Jazz Band.**

Pep Band

- a. All members of Pep Band must attend the required number of games. Students who miss their scheduled games need to find a sub and they must make up their required game.
- b. Students not attending the required games will not receive their entire extra credit and may not have the required games to receive their patch.
- c. Pep Band rehearses after school on a game day and is a volunteer activity. Interested students can sign up in October. NOTE: Every student will have every third game off.

Concert Band

- a. Before/after school rehearsals to prepare for performances.
- b. There will be sectional/full rehearsals to prepare for performances
- c. Percussion- There will be sectional/full rehearsals to prepare for performances
- d. All Performances & Practices are REQUIRED
- e. ALL TRUMPETS (regardless of band placement) are required to have a metal straight mute. Appropriate mute brands: Tom Crown, Dennis Wick, Jo-Ral. See Mr. Kaflik for more details.
- f. ALL WIND ENSEMBLE FRENCH HORNS are required to have a stop mute. Appropriate mute brands: Tom Crown, Dennis Wick, Humes & Berg.

Winter Guard & Winter Percussion

- a. The Winter Ensembles will meet two or more evenings per week plus some Saturdays.
- b. Contests will be on Saturday's from January to April.
- c. Separate fee for Winter Guard/Winter Percussion- information to follow

Non Marchers

- a. ALL non – marchers are required to attend & play at "1" Home Football Game.
- b. The Football Game dates available are: Fri. Oct. 1 or Oct. 15
- c. If students fail to attend credit will not be given as if missing a performance (30 pts.)

TARDIES

All students will be on time for class. Rules and guidelines will be set during the first week of school.

FUND RAISING (SEE LAST PAGE)

Throughout the year we will have various fundraisers to help offset costs of each performance group.

Scrip Program: This fundraiser is yearlong and families have raised significant amounts of funds towards their student's fees.

FEES

1. Every student must meet all financial obligations. Students who do not will not be eligible for participation in the ensemble, receive AWARDS or be eligible for MAJOR BAND TRIPS.
2. Fee payment schedules will be provided by each performance group
3. Any funds over the required fee will carry over from year to year.
4. Any fundraising funds left after leaving program will be returned to the BBOP Organization or sibling. Non-payment Funds are not refundable.
5. Student accounts are located at cuttime.net All students must have an account and parents need to setup an account as well. Once accounts are setup both student and parent accounts will be linked. Parents will be able to view and make payments on the student account.
6. ***If you do not have a cuttime account please email Mr. Runyon and he will assist in setting up your child's account.***
7. Visit www.cuttime.net to pay Fees w/ Credit Card and setup accounts.
There will be a convenience fee added to each transaction.

STUDENT FEES

| | | |
|-------------------|--------|--------------------|
| Marching | \$1375 | Due: Summer 2021 |
| Marcher Concert | \$100 | Due: August 2021 |
| Non- Marcher | \$100 | Due: August 2021 |
| Uniform rental | \$25 | Due: August 2021 |
| Winter guard | TBD | Due: December 2021 |
| Winter Percussion | TBD | Due: January 2021 |

TRANSPORTATION FEES

100% of transportation costs are to be paid by each organization. To offset this deficit, BBOP will be charging a fee to cover these costs. The following is a break down for each activity. NOTE: ALL money collected for transportation will be used for gas &/or drivers. This must be paid prior to the activity.

| | |
|-------------------|-------------------------|
| Marching Band | covered in marching fee |
| Winter Guard | More info. soon |
| Jazz Band | \$25 |
| Winter Percussion | More info. soon |
| Concert Band | \$25 |

NOTE: Students may use Credits to cover fees. *Checks Payable to: BBOP*

Parents may visit www.cuttime.net to pay fees w/ Credit Card

There will be a convenience fee added to each transaction.

IMPORTANT NUMBERS

Tracy Runyon

Phone 852-2258 (S) Ext 1823
Email trunyon@brownbsurg.k12.in.us

Chris Kaflik

Phone 852-2258 (S) Ext 1822
Email ckaflik@brownsburg.k12.in.us

John Marque

Phone 852-2258 (S) Ext 1819
Email jmarque@brownsburg.k12.in.us

PERFORMING GROUPS & CONTACTS

Wind Ensemble & Symphonic Band (Mr. Runyon)

Percussion Ensembles (Mr. Marque)

Pep Band (Mr. Runyon)

Awards (Mr. Kaflik)

Freshman Band (Mr. Kaflik)

Concert Band (Mr. Marque)

Trips (Mr. Runyon)

Guard (Mr. Kaflik) Associated Staff- Guard/Class – (Mr. Kaflik)

Marching Band (Mr. Kaflik/Mr. Runyon/Mr. Marque)

Jazz Band I (Mr. Runyon)

Jazz Band II (Mr. Kaflik)

Jazz Band III (Mr. Marque)

Fees (Mr. Runyon)

Band Communication:

Website Address:

www.brownsburgbands.com

Note: Please sign up to receive the weekly parent newsletter on the website.

Volunteer Web Address:

<http://www.brownsburgbands.com/bbop/>

Click on “Click Here to Volunteer for BBOP Events”

Alternatively a person can search for a signup from Signup Genius website using the creators’ email : Volunteer4bbop@gmail.com

Remind 101:

www.brownsburgbands.com,

click resources, click links, locate child’s graduating year and sign up for parent remind 101.

Calendar: www.brownsburgbands.com,

Click resources, click calendar.

Find the most up to date rehearsal/performance information

PRACTICE REPORTS

NAME _____ DATE _____

Mon _____

Tues _____

Wed _____

Thur _____

Fri _____

Sat _____

Sun _____ * 120 Minutes

TOTAL _____

Parent Signature _____
(REQUIRED)

PRACTICE REPORTS

NAME _____ DATE _____

Mon _____

Tues _____

Wed _____

Thur _____

Fri _____

Sat _____

Sun _____ * 120 Minutes

TOTAL _____

Parent Signature _____
(REQUIRED)

PRACTICE REPORT

NAME _____ DATE _____

Mon _____

Tues _____

Wed _____

Thur _____

Fri _____

Sat _____

Sun _____ * 120 Minutes

Minutes

TOTAL _____

Parent Signature _____
(REQUIRED)

PRACTICE REPORT

NAME _____ DATE _____

Mon _____

Tues _____

Wed _____

Thur _____

Fri _____

Sat _____

Sun _____ * 120

TOTAL _____

Parent Signature _____
(REQUIRED)

PRACITCE REPORTS

NAME _____ DATE _____

Mon _____

Tues _____

Wed _____

Thur _____

Fri _____

Sat _____

Sun _____ * 120 Minutes

TOTAL _____

Parent Signature _____
(REQUIRED)

PRACTICE REPORTS

NAME _____ DATE _____

Mon _____

Tues _____

Wed _____

Thur _____

Fri _____

Sat _____

Sun _____ * 120 Minutes

TOTAL _____

Parent Signature _____
(REQUIRED)

BAND SHIRTS

All Non Marching students are **required** to purchase a band shirt. The students wear shirts for summer performance, Pep Band and other special events.

Cost: \$12.00 (Band)
\$14.00 XXL

\$12.00 (Guard)
\$14.00 XXL

- **Make checks payable to BBOP**

Size S M L XL XXL (Adult Sizes)

Cash _____

Credit _____

Order Due Friday, August 8, 2021 **NOTE: please do not tear this portion of the page.**

Name _____

STUDENT INFORMATION

Name _____

Address _____ City _____ Zip _____

Parent Contact # _____

Father's Name _____ Mother's Name _____
(If parent last name is different, please include)

Parent's E Mail _____

DUE MONDAY. AUG. 2

Brownsburg High School Bands Information Verification

(Return by Monday, August 2)

Both my child and I have read and understand the rules and regulations for membership of the Brownsburg High School Band Program. He/She has my permission to participate in this elective which requires attendance outside of the normal school day.

The student agrees and I affirm that he/she will abide by the provisions stated in this syllabus/handbook. The student and I understand that while participating in a school-sponsored event, school policy guidelines will be enforced.

The Brownsburg Band Department desires to help students display their talents in the public arena through publications, video, art display, and other media means. The student's talent, work and/or information may be released in the following manner:

Various forms of print and electronic media throughout the course of the upcoming school year.

I have read through the Band/Guard Room Management Handbook and understand all the rules and information outlined in this document.

Student's Signature _____ Date _____

Parent's Signature _____ Date _____

Please fill out page at home & return entire page by August 2 (Monday)

NON MARCHER / MEDICAL FORM

I give permission for my child _____
to have medical treatment during band events from August 1, 2021 to June 1, 2022.

Signed _____

Parents' Name(s) _____

Address: _____

Phone _____ Work Phone _____

Insurance Number _____ Insurance Company _____

Important Medical Info _____

PERMANENT FIELD TRIP PERMITS 2021-2022

I give permission for _____ to go on Field Trips &/or travel
with the Brownsburg HS Band during the 2020-2021 school year. These trips will be properly
supervised by school personnel. Information concerning all trips will be sent home with the
students or sent in an e mail (if you are a part of the Band's Group E Mails.) prior to all events.

Student's Signature

Parent's Signature

RULES

I, _____, understand and wish to participate in the Brownsburg
Band program. I also understand that I must follow and abide by all rules that govern the Band
Program. If I fail to abide by these rules, I understand the consequences of my actions.

Student Signature _____ Date _____

I, _____, understand and give my permission for my child to
participate in the Brownsburg Band Program. I understand all rules governing this organization
and will support these rules.

Parent Signature _____ Date _____

DRIVERS AGREEMENT

I, _____, understand the rules and regulation set by the
school. Violation of these rules may revoke your driving privileges to all Band Activities.

Student Signature _____ Date _____

Parent Signature _____ Date _____

THIS PAGE IS FOR ALL NON MARCHERS (DUE MONDAY, AUGUST 2)