

BROWNSBURG  
WEST MIDDLE  
SCHOOL BAND



HANDBOOK  
2021-2022



Dear BWMS Band Members and Parents,

Welcome back to an exciting year in the Brownsburg West Middle School Band Program! I am excited that you have chosen or are continuing to be a part of the band program and look forward to a year filled with educational, musical, and fun experiences!

Your child's participation in our band program is beneficial in many ways. Band students are engaged daily in a highly creative performing art that stimulates growth in areas of the human brain that no other discipline can. This growth effortlessly transfers into your student's academic life. In addition, our band students will develop traits such as teamwork, responsibility, dedication, self-discipline, social skills, confidence, leadership and dependability. Membership in our band program will give all a sense of accomplishment, pride, and respect as the students develop musical and personal skills that will enrich their lives.

The purpose of this handbook is to outline the guidelines and expectations for making this year a success for all involved, and to serve as a guide and resource for students and parents. Both students and their parents should take the time to thoroughly read this handbook. Upon completion the contract on the last page of this handbook should be signed and returned to school, indicating your understanding of these guidelines and expectations.

I would like to encourage your input. If you have any questions or comments please feel free to contact me anytime at [ccummings@brownsburg.k12.in.us](mailto:ccummings@brownsburg.k12.in.us) or call 852-3143 ext. 2532.

Sincerely,  
Courtney Cummings  
BWMS Band Director

## ***CLASSROOM PROCEDURES***

Making music is a lot of fun! However, as you know it also involves a lot of hard work. With your help, we can establish and maintain the right kinds of attitudes and the best possible musical habits. It is important that we as musicians understand and practice proper classroom procedures in order for each of us to receive the maximum benefit from the rehearsal. Classroom procedures include the following:

1. Come to class ready to participate, and participate.
2. Respect other people and their property.
3. Respect others' right to learn.
4. Follow directions the first time they are given.

## ***DAILY CONTRIBUTION POINTS FOR BAND (3 possible per day)***

### 3 points

Student follows expectations and contributes **actively, with leadership.** (100%)

- Student positively and actively engages in classroom tasks: good role model.
- Student **does not disrupt** class climate or talk at inappropriate times.
- Student **participates** with proper instrumental technique, posture, etc.
- Student comes to class with **ALL class materials** and is in seat with instrument at the bell (binder, passport, pencil, instrument and all supplies).

### 2 points

Student follows expectations and actively contributes **most of the time.** (<90%)

- Student partially engages in classroom tasks with **mediocre leadership.**
- Student **does not disrupt** class climate or talk at inappropriate times.
- Student sometimes participates with proper instrumental technique, posture, etc.
- Student needs reminded to have proper class materials, be in seat at the bell.

### 1 point

Student **does not, or refuses** to contribute with proper behavior. (less than 50%)

- Student does not engage in classroom tasks.
- Student behaves with **some disruption** of class climate or talks at inappropriate times.
- Student does not participate or use proper instrumental technique, posture, etc.
- Student disrupts class to get class materials and/or does not use them correctly.

### 0 points

Chewing gum, cell phone/electronic device use during class, missing class materials, inappropriate physical contact with others, destroying property, disrespect to teacher and/or peers.

## ***GRADES***

Grades will consist of the following parts:

Quizzes/written work	10%
Daily contribution points	20%
Assessment (playing tests)/ Performance (concerts)	70%

*DAILY CONTRIBUTION POINTS* – Each student should come to class with all materials and actively participate throughout the rehearsal. Materials include: all band music, instrument (in good playing condition), a pencil, and any other accessories needed to play the instrument (reeds, valve oil, etc.). Points will be deducted from the daily contribution points for missing materials and non-participation.

*ASSESSMENT (Playing tests)* – Playing tests will be given periodically to assess each student’s progress and to determine chair placement. These tests may or may not be announced in advance.

*PERFORMANCES* – Performing is a very important part of band class. Performances are listed in **bold dates** on the calendar below. Please mark these dates on your calendar! ***All dates are tentative and more information will be communicated as we get closer to the event.*** If an absence is to be excused, please notify Mrs. Cummings through email prior to the event.

***CALENDAR/IMPORTANT DATES (all dates and times are tentative)***

**August**

16	BBOP Fall Fundraiser begins		
26	BBOP	7:30 PM	BHS Band Room
27	<b>8<sup>th</sup> Grade Performs at Varsity Football Game</b>		<b>BHS Stadium</b>
31	BBOP Fall Fundraiser orders and money due		

**September**

10	All-Region Honor Band Entry Deadline		
16	BBOP	7:30 PM	BHS Band Room

**November**

1	BBOP Cheese/Sausage sale begins		
<b>9</b>	<b>7<sup>th</sup> and 8<sup>th</sup> Grade Band Concert</b>	<b>7:30 PM</b>	<b>BWMS Cafetorium</b>
12	Junior All-State Band Entry Deadline		
13	IBA All-Region Honor Band		Chapel Hill
14	IBA All-Region Honor Band Performance		Chapel Hill
16	BBOP Cheese/Sausage orders and money due		
16	St. Louis parent info meeting	7:00 PM	BEMS Band Room
18	BBOP	7:30 PM	BHS Band Room

**December**

4	BBOP Breakfast with Santa		BWMS Cafetorium
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**January**

13-15	Junior All-State Band		Ft. Wayne
20	BBOP	7:30 PM	BHS Band Room
24	BBOP frozen dessert fundraiser begins		
26	Brownsburg Solo/Ensemble Concert		BHS

**February**

8	Young Artist Solo Competition	7:00 PM	BEMS Cafetorium
8	BBOP frozen dessert orders and money due		
17	BBOP	7:30 PM	BHS Band Room
26	BBOP Garage Sale		BHS Cafeteria

**March**

4	Jazz Finale Concert		BHS Auditorium
10	BBOP	7:30 PM	BHS Band Room

17	7 <sup>th</sup> & 8 <sup>th</sup> Grade Contest Concert	7:30 PM	BEMS Cafetorium
<b>April</b>			
21	BBOP	7:30PM	BHS Band Room
<b>May</b>			
3	8 <sup>th</sup> Grade St. Louis rehearsal/chaperone mtg.	7:00 PM	BEMS Band Room
6	8 <sup>th</sup> Grade St. Louis trip		
7	8 <sup>th</sup> Grade St. Louis trip		
12	<b>Pops Rehearsal (6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>)</b>	<b>7:00 PM</b>	<b>Varsity Fieldhouse</b>
15	<b>Pops Festival (6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>)</b>	<b>2:00 PM</b>	<b>Varsity Fieldhouse</b>
19	BBOP	7:30 PM	BHS Band Room
21	7 <sup>th</sup> Grade King's Island trip		

## ***PRACTICE***

Progress on a musical instrument depends a great deal on what is achieved during **daily** home practice sessions. The rewards of playing a musical instrument increase in direct proportion to the number of hours invested in individual practice. The key is to set aside a designated time every day for practice. Set up a daily schedule to ensure that practice is an important part of your daily studies. 30 minutes of practice 6 days a week is a good goal. Band students will have an instrument locker at school for storage during the school day, but instruments should go home each evening. The following tips are given to help students practice at home:

### **HOW TO PRACTICE:**

1. Study it.
2. Count it out loud.
3. Name the notes.
4. Finger the notes.
5. Play it! Start each line slowly with a feeling of good rhythm. Tap your foot. Repeat the part of the line that is difficult. Write in the counting on difficult parts. Increase your speed only after you can play it perfectly.

### **BAND PARENTS: YOU CAN HELP!**

Playing a band instrument involves an investment of both time and money. In order for your child to be successful it is important that you offer encouragement and support. Your child will catch on to some things very easily. There will be times when your child finds a technique or concept to be difficult to learn. There were times in my education when I felt like tossing my flute out the window! Thankfully I had supportive parents who encouraged me to see it through. Besides giving your child moral support, you can help your child develop good practice habits. Here are some suggestions on how to help your child achieve good practice habits:

1. HAVE A SET TIME TO PRACTICE EACH DAY. Help your child make a wise

- choice about when this time will be.
2. PROVIDE AN ADEQUATE PLACE TO PRACTICE. Your child should have a straight chair to sit on and ample lighting.
  3. HELP MAKE PRACTICE TIME FREE OF INTERRUPTIONS.
  4. ASK YOUR CHILD TO PLAY THE BAND MUSIC FOR YOU. If you are not able to monitor your child's practice, ask him/her to make a recording for you to listen to on your way to work!
  5. HAVE PATIENCE IN REMINDING YOUR CHILD TO PRACTICE DAILY.
  6. MAKE MUSIC A FAMILY ACTIVITY. Take your child to hear a concert. Purchase CDs or recordings of good musical performances.
  7. ENCOURAGE YOUR CHILD. Hey, that sounds great!!

## ***UNIFORMS***

We will be wearing a "uniform" for many of the Brownsburg MS band events. This will be used in grades 7-8. Polo shirt orders will only happen in the beginning of the school year and will be needed for the entirety of the 7<sup>th</sup> and 8<sup>th</sup> grade school year.

- Brownsburg Bands polo shirt
- Black dress pants or skirt (students provide their own)
- Black socks (students provide their own)
- Black dress shoes (students provide their own)

## ***STAY CONNECTED!***

The Brownsburg Bands website is available to give you access to a variety of information about our instrumental music program. The full year calendar of events is now available, and you may sign up for the Brownsburg Bands newsletter. There are also numerous links to websites related to our curriculum. You may access the website from any of the individual school websites or directly at: [www.brownsburgbands.com](http://www.brownsburgbands.com). You can also follow Brownsburg West Bands on Twitter and Instagram: @bburgwestband

## ***PRIVATE LESSONS***

Brownsburg's private lesson program is a district wide program that provides a high-quality enhancement to classroom instruction. Most of our teachers are professional musicians in the Indianapolis area and have advanced degrees in the performance of their instruments. Lessons are extremely valuable to the individual student. ALL students are highly encouraged to take individualized private instruction. Lessons will be given weekly during the band classes, before, and after school. Please contact the individual teacher to set up a lesson time.

Flute	Kendra Phillips (317-892-3998) 757fleet@gmail.com
Oboe	Jess Conlin jconlin@butler.edu
Bassoon	Samantha Svare - ssvare@butler.edu Mia Nunokawa- mnunokaw@butler.edu

	Candi Granland (317-727-1275)
Clarinet	Kevy Bailey (765-238-9608) <a href="mailto:kevy.bailey@gmail.com">kevy.bailey@gmail.com</a>
	Sarah Alexander (515-943-9890) <a href="mailto:sarahbdevries@gmail.com">sarahbdevries@gmail.com</a>
Sax	Sarah Alexander (515-943-9890) <a href="mailto:sarahbdevries@gmail.com">sarahbdevries@gmail.com</a>
	Neil Broeker (317-473-3731) <a href="mailto:broekne@gmail.com">broekne@gmail.com</a>
	Rob Dixon- <a href="mailto:Rob@indyjazzfest.net">Rob@indyjazzfest.net</a>
	Saundra Kirchenbauer <a href="mailto:skirchenbauer@westsidemusicindy.com">skirchenbauer@westsidemusicindy.com</a>
Trumpet	Allen Miller <a href="mailto:admiller@butler.edu">admiller@butler.edu</a>
	Perry Reid <a href="mailto:perry.reid@gmail.com">perry.reid@gmail.com</a>
	Nancy Pryor (317-257-0272) <a href="mailto:npryor@indy.rr.com">npryor@indy.rr.com</a>
French Horn	Burke Anderson (425-381-0538) <a href="mailto:mynameisburke@gmail.com">mynameisburke@gmail.com</a>
Trombone	Dan Wilhelm (317-697-2927) <a href="mailto:wilhe1dc@gmail.com">wilhe1dc@gmail.com</a>
Baritone	Dan Wilhelm (317-697-2927) <a href="mailto:wilhe1dc@gmail.com">wilhe1dc@gmail.com</a>
Tuba	Dan Wilhelm (317-697-2927) <a href="mailto:wilhe1dc@gmail.com">wilhe1dc@gmail.com</a>
	Melissa Williams (317-940-3055) <a href="mailto:mmwilli1@butler.edu">mmwilli1@butler.edu</a>
Percussion	Andrew Fortuna- <a href="mailto:andrewfortuna129@gmail.com">andrewfortuna129@gmail.com</a>
	Josh Fulford- <a href="mailto:j.fulford95@gmail.com">j.fulford95@gmail.com</a>

### ***SUPPLIES AND INSTRUMENT REPAIRS***

Paige's Music will pick up and deliver items and repairs on Thursday of each week. Loaner instruments can be easily ordered off of the Paige's website ([www.paigesmusic.com](http://www.paigesmusic.com)), or by calling 1-800-382-1099. Other supplies may be ordered and delivered to the school from Paige's Music in Indianapolis. Please visit the Paige's Music website or call Paige's to order supplies.



### ***JAZZ BAND***

Jazz Band information will be distributed in August!

### ***CLARINET CHOIR***

This year we will be continuing our extra-curricular 7th & 8th Grade Clarinet Choir organized by our clarinet instructor, Kevy Bailey. The group will be similar to Jazz Band and will meet 2:45—3:45 one day a week beginning in early September. There is no audition required. More information will be sent home soon.

## ***FLUTE CHOIR***

This year we will be continuing our extra-curricular 7th & 8th Grade Flute Choir organized by our flute instructor, Kendra Phillips. The group will be similar to Jazz Band and will meet 2:45—3:45 one day a week beginning in early September. There is no audition required. More information will be sent home soon.

## ***ALL-REGION HONOR BAND***

Each year the Indiana Bandmasters Association sponsors All-Region Honor Bands throughout the state. The band is selected from applications submitted in September. Interested students are encouraged to submit an application. Applications will be available during the first few weeks of school. This year's All-Region Band will be held at Chapel Hill 7<sup>th</sup> and 8<sup>th</sup> Grade Center in Indianapolis.



## ***SOLO AND ENSEMBLE***

All band students are encouraged to enter the Brownsburg Solo and Ensemble contest. Events include solos, trios, quartets, etc. Soloists have the option to play with a piano accompanist. Students arrange their own practice time after school and with their private lessons teacher. More complete information will be distributed in late October. Ensembles will also be organized to perform at the BBOP Breakfast with Santa.

## ***BROWNSBURG YOUNG ARTIST CONTEST***

Open to all soloists, this local contest is held following the Brownsburg Solo & Ensemble Contest. All entrants receive a participation award. The first place winners in each grade receive a full scholarship (tuition, room and board) to a summer music camp.

## ***REWARD TRIPS***

Each year a reward fun trip is planned for each band. **The reward trips are open to all band members who have no unexcused absences from any performance.** An excused absence is defined as a personal illness (bring a doctor's note when returning to school.) or a family emergency. **Please email Mrs. Cumminngs ([ccummings@brownsburg.k12.in.us](mailto:ccummings@brownsburg.k12.in.us)) before the scheduled performance if the absence is to be excused.** The BWMS Academic Eligibility Requirements and Behavior Expectations also apply to fun and overnight trips. To meet the



behavior expectation, students may have no more than two (2) office discipline referral logs. See the Student Handbook section of the Student Passport for complete details. Additional information about these reward trips will be sent home at a later date.

### ***BROWNSBURG BAND AND ORCHESTRA PARENTS (BBOP)***

You are a member of Brownsburg Band and Orchestra Parents (BBOP) because your child is a member of the BWMS Band! We need you to: attend meetings, work when called, support funding projects, and to attend all band programs. Please plan to attend the meetings in the high school band room on the third Thursday of each month.

### ***FUNDRAISING***

Each year the boosters sponsor several fund raising events to meet the expenses incurred by all the bands. A list of scheduled fundraisers and their start and end dates can be found in the calendar. Students may earn funds, to be used for trips, for their individual booster accounts. Please do your part in helping meet the band's financial needs.



**BWMS Band Handbook  
Acknowledgement of Receipt**

We hereby acknowledge that we have received a copy of the 2021 - 2022 BWMS Band Handbook for review. We have read the handbook and agree to comply with its provisions. We understand that the dates below are tentative and are an expectation of the class outside the regular school day.

<b>8/27 – 8<sup>th</sup> Grade Performs at Varsity Football Game</b>		<b>BHS</b>
<b>11/9 – 7<sup>th</sup> &amp; 8<sup>th</sup> Grade Band Concert</b>	<b>7:30 PM</b>	<b>BWMS Cafetorium</b>
<b>3/17 - 7th &amp; 8th Grade Band Concert</b>	<b>7:30 PM</b>	<b>BEMS Cafetorium</b>
<b>5/12 – Band Pops Rehearsal (6-12)</b>	<b>7:00 PM</b>	<b>Varsity Fieldhouse</b>
<b>5/15 - Band Pops Festival (6-12)</b>	<b>2:00 PM</b>	<b>Varsity Fieldhouse</b>

\_\_\_\_\_  
*Student Name Printed*

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Parent Name Printed*

\_\_\_\_\_  
*Parent/Guardian Signature*

\_\_\_\_\_  
*Parent Name Printed*

\_\_\_\_\_  
*Parent/Guardian Signature*

Date \_\_\_\_\_ Grade \_\_\_\_\_

Shirt Size (please circle-adult sizes): S      M      L      XL      XXL

Period \_\_\_\_\_ P/W \_\_\_\_\_

**Please return this form by Friday, August 6, 2021**